



LACKAWAXEN TOWNSHIP, PIKE COUNTY P.A.

Lackawaxen Township Phone: 570-685-7288 Zoning/Septic/Bldg: 570-685-2990

169 Urban Road Fax: 570-685-2550 Road Department: 570-685-3200

Hawley, PA 18428 Email: building@lackawaxentownship.pa.gov

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NON-CONFORMING USE CERTIFICATE APPLICATION FOR SHORT-TERM RENTALS

Property Owner Name: _____

Property Owner Address: _____

Property Owner Phone: _____

Subject Property Address: _____

Subdivision Name: _____

Subject Property Tax Map #: _____

Signature: _____ Date: _____

Please include the following with this application,

- Copy of deed
- Copy of Pike County Hotel Room Excise Tax Certificate (issued prior to Jan. 1st, 2021)
- Copy of PA Sales Tax License (issued prior to Jan. 1st, 2021)
- ® Any proof that property has been used as a STR prior to Jan. 1st, 2021
- If applicable, Community Association approval
- Completed Building Information and Safety Checklist



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BUILDING INFORMATION AND SAFETY CHECKLIST FOR NON-COMFORMING SHORTTERM RENTALS

Site Address: _____ Owner: _____

How many bedrooms: _____

Advertised number of people house can sleep: _____

1. Yes No UL listed smoke detectors are installed in each sleeping room, outside each sleeping area, on each story including basements and habitable attics and are in working properly and tested regularly.
2. Yes No UL listed Carbon Monoxide detectors are installed in the immediate vicinity of any sleeping rooms (if the dwelling unit contains an attached garage or fuel burning appliance). If a fuel appliance is located within a sleeping room, the room shall have a CO detector.
3. Yes No All interior/exterior stairs and decks are structurally sound and all guardrails and handrails are sound and in good condition.
4. Yes No A fully charged fire extinguisher is located in a conspicuous area within the kitchen.
5. Yes No GFCI protected outlets are present for any outlet locate within (6) six feet of a water source.
6. Yes No All sleeping rooms have one properly operating emergency escape window or door. Windows should have at least 5.7 Sq Ft of clear opening (5 Sq Ft for ground floors) (see detail on next page).
7. Yes No The Dwelling Unit has a Township compliant 911 Sign in place.

I hereby certify that the items checked above are correct and that the Short-Term Rental unit is free from any apparent safety hazards. I also acknowledge, that as the owner, it is my responsibility to maintain safe conditions on the subject property.

Owners Signature: _____

On this, the _____ day of _____, 20____ before me a notaiy public, the undersigned officer,

personally appeared : _____, known to me (or satisfactorily proven) to be the person whose name subscribed to the within instrument, and acknowledged that she/he executed the same for the purposes therein contained.

In witness whereof, I hereunto set my hand and official seal. _____

Notary Public